

PRIVACY NOTICE

(FOR VISITORS)

MAYEKAWA (THAILAND) CO., LTD.

Pursuant to the Personal Data Protection Act B.E. 2562 and other related laws, including any further amendments thereof (“PDPA”), Mayekawa (Thailand) Co., Ltd. (the “Company”) hereby provide this Privacy Notice (“Notice”) to inform you of the details with regard to the collection, use and disclosure of your Personal Data by the Company. This Notice shall apply to you as the **Visitors of the Company**.

1) DEFINITION

“Personal Data”	means any information relating to a natural person, which enables the identification of such person, whether directly or indirectly, but not including the information of the deceased persons.
“Sensitive Personal Data”	means the Personal Data pertaining to racial, ethnic origin, political opinions, cult, religious or philosophical beliefs, sexual behavior, criminal records, health data, disability, trade union information, genetic data, biometric data, or of any data which may engender the unfair discrimination against the data subject or affect the data subject in the same manner as prescribed by data protection laws.
“Legal Basis”	means the justifiable ground to collect the Personal Data as prescribed in the PDPA.
“Visitors”	means a natural person who has entered to the Company’s offices for any business contact such as messenger, etc.
“Processing”	means any collection, use or disclosure of Personal Data.

2) CATEGORIES OF PERSONAL DATA WHICH THE COMPANY COLLECTS

The Company shall collect all or part of your Personal Data as specified in this Privacy Notice as necessary for proceeding with the purposes of the Company which informed in this Privacy Notice.

Personal identification information	such as prefix, name, surname, nickname, age, gender, date of birth, nationality, picture, identification card number, passport number, driver’s license information, signature, personal phone number, etc.
Visit Information	such as date and time of visit, vehicle’s license plate and details, number of visitors, purpose of visit, etc.
Other information	such as visual and video records through CCTVs, date and time for visiting the Company etc.

Sensitive Personal Data	such as religious beliefs, blood group as appeared on copy of identification card, health information e.g., body temperature, etc.
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3) SOURCE OF PERSONAL DATA

The Company will collect your Personal Data directly and indirectly from the following sources:

From you directly	<p>Collected by one of the following manners:</p> <ul style="list-style-type: none"> ● Verbal communication: such as through face-to-face interactions. ● Via documents: such as identification card number, driver’s license, passport, or other documents provided for reference, etc. ● Other communication channels such as email, online network, CCTV, body temperature checking process, etc.
From other sources or third parties	<ul style="list-style-type: none"> ● such as from the person that you contact/ visit, etc.

4) PURPOSE OF COLLECTING PERSONAL DATA

The Company shall solely collect your Personal Data for use and/or disclosure in compliance with the following objectives and any one of the following legal basis as the specified case may be:

Legal Basis for processing of General Personal Data

- For the legitimate interest of the Company or third parties.
- For compliance with the laws enforced on the Company.
- For preventing and suppressing danger to life, body, and health of a person.

Legal Basis for processing of Sensitive Personal Data

- For preventing or suppressing danger to your life, body, or health in the event where you are unable to give consent for any reason.
- For the necessity of legal compliance to achieve the objectives required by law
- Request for explicit consent.

In the case of necessity where the Company is required to collect additional Personal Data or use Personal Data for other purposes apart from the stipulated objectives within this Notice, the Company is obliged to inform you on the Personal Data collection and/or notify the new objectives respectively. If required by laws, the Company may request for additional consent on collecting, using, or disclosing of your Personal Data according to the PDPA.

Purpose of Collection of Personal Data of Visitors of the Company

- For maintaining security within the Company, such as surveillance within the Company with CCTV, check the incoming and outgoing of the company by scanning a card or fingerprint scanning system, etc.
- For examination according to the security, crime prevention, or other emergency measures; including to make evidence and disclose to police officers for an investigation in case of illegal activities occurred within the Company area, and to disclose to other victims (if any). And protect the legitimate rights of the Company or dispute allegations against the Company such as legal action, initiation of legal proceeding, litigation, alternative dispute resolution and other proceedings to protect the legitimate rights of the Company or dispute allegations against the Company as permitted by law.
- For health examination and recording your health data such as collecting your temperature checks, etc. to take steps to prevent infectious disease or epidemics that may be contagious or spread widely, including emergency event may occur to life, body, and health of a person who enters the Company's premise. This shall include disclosing such data to external organization for the said purposes such as the Department of Disease Control, medical institutions, and other relevant government agencies.
- For retaining your contact information on the Company's database for future business contact, including disclosing your data to other companies within affiliated group for communication and for future business opportunity.

5) IMPACT FROM THE REFUSAL IN PROVIDING PERSONAL DATA

The Company will collect your Personal Data for identification and examination according to the Company's security measures. In case you do not provide the Company with your Personal Data, the Company may not allow you to enter the Company's premises.

6) DISCLOSURE OR TRANSFER OF PERSONAL DATA

To achieve the objectives of Personal Data collection as stated in this Notice, the Company may in some cases be required to disclose your personal data to persons or organizations including but not limited to the following:

- Service providers and agents who have been hired by the Company, for instance, service provider or consultants on security system, including personnel of such service provider;
- Government agencies such as the Royal Thai Police, police stations, etc.
- Police officers, courts, arbitrators, lawyers, and persons or organizations associated with the judicial process and dispute resolution etc.

7) RETENTION PERIOD OF PERSONAL DATA

7.1) The Company will collect and retain your Personal Data for no longer than **10** years after the date of visit.

7.2) In case of capture or record by CCTV, the Company will collect and retain your Personal Data for safety and epidemic prevention purpose, no longer than **90** days.

Nonetheless, the Company may retain all or part of your Personal Data for a duration beyond the period specified above for compliance with the law, and to protect the legitimate rights of the Company, or to rebut any allegations made against the Company. In such case, the Personal Data may be retained for as long as it is necessary for the Company to abide with the specified objectives and/or for the duration stipulated by law.

8) RIGHTS OF DATA SUBJECT IN THE PROCESSING OF PERSONAL DATA

You have the following legal rights to your Personal Data collected by the Company:

1. **Right on withdrawal of consent** – You may withdraw some or all of your given consent for the collection, use, and disclosure at any time throughout the period the Company keeps the Personal Data. Notwithstanding, the withdrawal of consent shall not affect the completeness or accuracy of the collection, use, or disclosure of Personal Data by the Company that you have already given consent prior to the withdrawal;
2. **Right to access and request for a counterpart of Personal Data** – you are entitled to request access to and obtain a copy of the Personal Data related to you, or to request the disclosure of the acquisition of the Personal Data obtained without your consent;
3. **Right on the portability in sending or transferring of Personal Data** – you have the right to request the Company to send or transfer the Personal Data concerning you to another person pursuant to the condition prescribed by law;
4. **Right to object on the collection, use or disclosure of Personal Data** – you are entitled to object to the collection, use or disclosure of your Personal Data by the Company pursuant to the condition prescribed by law;
5. **Right on the erasure of Personal Data** – you have the right to request the Company to erase, destroy or anonymize the Personal Data to become anonymous data which cannot identify you pursuant to the condition prescribed by law;
6. **Right to restrict processing of Personal Data** – you have the right to request the Company to restrict the use of your Personal Data pursuant to the condition prescribed by law;
7. **Right on rectification of Personal Data** – you have the right to request the Company to rectify incorrect information or input data to any incomplete information;
8. **Right to complaint** – you are entitled to file a complaint with the personal data protection committee in the event that the Company or employee or contractor of the Company violates or does not comply with the PDPA.

In this regard, you can exercise your rights by notifying the Company in writing according to the “**Form**” designated by the company. The detailed contact information are as below. In the case where the Company may not fulfill such request, the Company shall provide a reason on the refusal along with the response.

9) AN AMENDMENT OF THE NOTICE

The Company reserves the right to rectify this Notice as appropriate. This Notice was last updated on **September 13, 2022**.

10) CHANNEL AND CONTACT INFORMATION OF THE COMPANY

MAYEKAWA (THAILAND) CO., LTD.

Address: 2/3 Bangna Tower A Building, 4th Floor, Moo 14, Bangna-Trad Road, Tambol Bangkaew,
Amphur Bangplee, Samutprakarn Province, 10540, Thailand.

Telephone number: 02-751-9610 to 17

Email address: pdpa@nth.co.th

Website: <https://mayekawa.co.th/pdpa-policy/>

QR Code: 